Red River Valley School Division

ADMINISTRATIVE PROCEDURE E23 - ADMINISTRATION OFFICE EI REBATE



The Red River Valley School Division Board of Trustees supports Employment Rebate monies being returned to the Administration office employees as a group.

Those monies will be kept in a fund and used at the employees' discretion.

The administrator of the fund will be appointed by the Administration Office employees as a group.

Employees to be included in this group are:

Superintendent & CEO **Assistant Superintendent** Secretary-Treasurer Assistant Secretary-Treasurer **Transportation Supervisor** Maintenance Supervisor **Human Resources Consultant** Workplace Safety & Health Coordinator Senior Payroll Officer Junior Payroll Clerk **Payables Personnel** Administrative Assistant, Student Services Department Administrative Assistant, Transportation Administrative Assistant, Superintendent Department Administrative Assistant, Finance Department Director of Technology Network Manager **Computer Technicians**

Cross Reference:		
Adoption Date: January 24, 2007	Amendment Date: September 9, 2009; March 9, 2011	Page: 1 of 1